

Centre of Excellence for Disability Studies
(A unit under LBS Centre for Science and Technology)
LBSITW Campus, Poojappura, Thiruvananthapuram

Scheme a glance for Financial Assistance to Student Projects in Technological
Aspects in Disability studies

The objective of this scheme is to provide financial assistance to the students of Engineering Colleges/Polytechnic colleges in Kerala for carrying out projects related to the area of Technological aspects in disability studies for the development of implements for aiding physically challenged. Students who are currently studying in Engineering Colleges/Polytechnic colleges in Kerala can apply for financial assistance under this scheme through the head of institution. The application for financial assistance in the prescribed format should be submitted to the Director, CeDS, Thiruvananthapuram at least 30 days prior to the start date of the project, so as to enable, CeDS to sanction proposals scrutinized and recommended for funding by an expert committee. Financial assistance may be limited to specific items of expenditure or to cover a part of the expenditure on the whole function. Each project will be eligible for a maximum assistance of Rs.50,000/-. Maximum amount of rupees Two Lakhs and Fifty Thousand will be given to 5 batches of B-Tech/ Polytechnic student projects. A batch of project may consist of 3 to 5 students. Grant will be released through the Head of the institution on completion of the project, submission of report, Utilization certificate, Statement of Expenditure and presentation before an expert committee (Grant will be reimbursed only for the projects which are sanctioned by the CeDS).

Centre of Excellence for Disability Studies

Rules & Regulations and Application format

Scheme for Financial Assistance to Student Projects

CENTRE OF EXCELLENCE FOR DISABILITY STUDIES
LBSITW CAMPUS, POOJAPPURA, THIRUVANANTHAPURAM-
695012.

**Financial assistance for Student Project in Technological Aspects in Disability
Studies**

Introduction

The objective of this scheme is to provide financial assistance to the students of Engineering Colleges/Polytechnic colleges in Kerala for carrying out projects related to the area of Technological aspects in disability studies for the development of implements for aiding physically challenged.

Eligibility (who can Apply)

Students who are currently studying at Engineering Colleges/Polytechnic colleges in Kerala can apply for financial assistance under this scheme through the head of institution.

Guidelines

1. The application for financial assistance in the prescribed format should be submitted to the Director, CeDS, LBSITW Campus, poojappura, Thiruvananthapuram-695012.
2. The students are requested to submit a brief proposal in the “Prescribed Format” in the address mentioned above at least 30 days prior to the start date of the project, so as to enable, CeDS to sanction proposals scrutinized and recommended for funding by the expert committee.
3. Item wise financial estimates should be mentioned clearly in the proposal submitted, showing rates, quantity and total for each item. The maximum allowable expenditure for consumables, travel and other expenses for a project shall not exceed 20%, 10% and 10% of the total estimate respectively.

Rules

1. These rules are called the ‘Rules for grant of financial assistance to student projects’.
2. Under these rules, financial assistance may be granted to the students pursuing studies in Engineering Colleges in Kerala for undertaking projects related to development of implements for physically challenged.
3. Financial assistance may be limited to specific items of expenditure or to cover a part of the expenditure on the whole function.

4. Funding Norms

- a. Each project will be eligible for a **maximum assistance of Rs.50,000/-**.
- b. The applications should be forwarded by the guide through the Head of institution.
- c. Subject to availability of funds, proposal for financial assistance will be screened and approved by the duly constituted committee, which will subsequently be sanctioned by the Director, CeDS.
- d. Financial assistance will be released on completion of the project, submission of report and presentation before the expert committee.
- e. The final report, Utilization certificate and Statement of expenditure (two copies) shall be furnished to **The Director, CeDS** within one month from the completion of the project.
- f. The accounts should be audited by the accounts officer of the institution/Chartered Accountant.
- g. The CeDS reserves the right to order verification/audit of accounts by any Officer authorized by it and is open to audit by Accountant General. The Accounts shall be kept safely for a **minimum period of three years**.
- h. The recipient organization shall comply, with such other conditions as may be suggested in the 'guidelines' issued in this regard from time to time.

5. Terms and Conditions

- a. The scheme is constituted for the purpose of providing assistance in the form of grant to students for carrying out projects with particular relevance to the developing implements for aiding physically challenged.
- b. The maximum duration of the project will be one year from the date of start of the project.
- c. On completion of the project, 3 copies of the final project report on the work done should be sent to the CeDS along with the utilization certificate (UC) and statement of expenditure (SE). The Utilization Certificate and Statement of Expenditure should be countersigned by the Head of Institution.
- d. Grant will be released through the Head of the institution on completion of the project, submission of report, Utilization certificate, Statement of Expenditure and presentation before the expert committee.
- e. The date of start of the project should be intimated by the Institution authorities/Principal Investigator to CeDS. It will, in no case be later than one month after the receipt of the sanction letter.
- f. Investigators must acknowledge the CeDS in reports and technical/scientific papers published based on the research work done under the project.

- g. If the results of research are to be legally protected by way of patent/copy rights etc. the results should not be published without action being taken to secure legal protection for the research results.
- h. The knowledge generated from the project will be the property of CeDS and should be properly acknowledged. Transfer to technology generated shall be done in consultation with the CeDS.
- i. The CeDS may enforce additional guidelines for the operation of the student project from time to time and the Institution/Investigators are required to observe such directions in the conduct of the research work.

**CENTRE OF EXCELLENCE FOR DISABILITY STUDIES
LBSITW CAMPUS, POOJAPPURA, THIRUVANANTHAPURAM-695012.**

**APPLICATION FOR GRANT FOR STUDENT PROJECT IN
TECHNOLOGICAL ASPECTS IN DISABILITY STUDIES
(To be submitted in 3 copies)**

1. Title of the Research Proposal (150 ch.)
2. Project Type(s) (Basic Research/Applied Research/Developmental/Demonstration/Others)
3. Broad objectives of the project
4. Applications/Socioeconomic importance (The relevance, if any, to the utilization and management of the resources of the State)
5. Abstract (300 ch.)
6. Name(s) of investigator (s)
 - (a) Student Investigator(s) 1.
 - 2.
 - 3.
 - 4.
 - (b) Guide

[Bio data of (a) & (b) to be attached, Email-id & Phone Number mandatory]
7. Particulars of equipment required
8. Particulars of any other facilities required
9. Particulars of the facilities that will be provided by the institution where this project will be carried out
10. Whether the scheme was submitted to any other organization for financial support, If so, the names of the institutions and their decisions may be indicated.
11. Whether at present receiving support from any other organisation other than your present department. If so, full particulars of these may be given
12. Budget Details: Estimated expenditure

No.	Items	Amount (Rs.)
1.	Consumables	
2.	Equipments	
3.	Travel	
4.	Research Literature	
5.	Other (specify)	

6.	Contingencies	
	Total	

Certified that the details furnished above are correct to the best of my knowledge and belief and that the amount of financial assistance, if granted, will be utilized for the purpose for which it is granted within the time prescribed by CeDS. I/We also undertake to abide by the rules and other conditions prescribed by the grantee.

**Signature of Investigators:
Name, Address & Telephone No:**

**Signature of Guide:
Name, Address & Telephone No:**

Recommended

**Name & Signature of
the Head of
Institution**

**Place:
Date:**

Office Seal

UTILIZATION CERTIFICATE

Certified that out of Rs.(Rupees.....
.....only) sanctioned by Centre of Excellence for Disability
Studies as per Sanction Order No.towards financial assistance for the
project titled ‘.....’,
an amount of Rs.....(Rupees
.....only) was utilized for the purpose for which it was
sanctioned, as shown in the Statement of Expenditure annexed.

**Name & Signature
of Investigators**

**Name & Signature
of Accounts officer/
Chartered Accountant**

**Name & Signature
of Guide**

**Name & Signature
Head of the Institution**

Office Seal

STATEMENT OF EXPENDITURE

Sanction Number :

Project Title:.....

.....

Name of Institution:

Receipts	Amount (Rs.)	Payments	Amount (Rs.)
1. Amount sanctioned from CDS		1.	
		2.	
		3.	
Total		Total	

**Certified that I have exercised all kinds of checks to see that the grant has been
utilized for the purpose for which it was sanctioned by CeDS**

**Name & Signature
of Investigators**

**Name & Signature
of Accounts officer/
Chartered Accountant**

**Name & Signature
of Guide**

**Name & Signature
Head of the Institution**

Office Seal